

Students' *Code of Conduct*



Internal Quality Assurance Cell (IQAC)

Jhargram Raj College

Jhargram 721507, India

July 2018

Jhargram Raj College has got a well- defined Code of Conduct for the students. Students being an integral part of the teaching-learning process, the College takes care that they turn into morally and socially responsible National and Global citizens. It is mandatory for the students to follow this Code of Conduct both inside and outside the campus. This helps to maintain the strict discipline of the College as also the academic environment. Therefore, students admitted to the College are expected to abide by the rules and regulations laid down by the College.

- Regular attendance in keeping with the stipulations of Vidyasagar University must be maintained. A candidate shall be considered as Collegiate if he/she attends 75% of lectures in any subject, and as non-Collegiate if attendance in any subject falls short of 75% but not below 60%. A candidate who has not attended at least 60% of lectures shall be considered dis-collegiate and shall be debarred from appearing at any examination. Further, students defaulting on regular payment of fees would be considered discontinued and names of such students would be removed from the College register.
- Students must be respectful towards our National Heritage, National Flag and National Song.
- Students must go through the Prospectus, departmental and students' Notice Board as well as the college website regularly for information.
- Ragging in any form is a punishable offence. It is strictly prohibited within the hostel as well as the College premises. The College strictly adheres to the UGC regulations on curbing the menace of ragging in Higher Education Institutions, [under Section 26(1) (g) of UGC Act, 1956; Order No. F.1-16/2007(CPP-II), dated 17th June, 2009]. In an attempt to prohibit, prevent and eliminate ragging, including any conduct by any student or students whether by words spoken or written or by an act, which has the effect of teasing, treating or handling with rudeness a fresher or any other student, or indulging in rowdy or undisciplined activities by any student or students, which causes or is likely to cause annoyance, hardship or psychological harm or to raise fear or apprehension thereof in any fresher or any

other student, or asking any student to do any act, which such student will not in ordinary course do and, which has the effect of causing or generating a sense of shame, or torment or embarrassment so as to adversely affect the physique or psyche of such fresher or any other student, with or without an intent to derive a sadistic pleasure or showing off power, authority or superiority by a student over any fresher or any other student, the rules are followed very strictly.

- After the completion of admission, a student is required to collect his / her identity card from the College office. Students are required to carry their identity card (bearing their photographs) while in the College. No student will be allowed to enter the College campus without identity card.
- It is the responsibility of the students to keep the campus clean. Care should be taken to maintain the cleanliness of toilets. The College campus is a plastic-free zone. Littering is strictly forbidden and anyone found littering will have to pay a fine to be decided by the administration.
- Students are not allowed to use cell phones and other electronic gadgets during class lectures and practical classes inside the classrooms / laboratories. Use of cell phones is strictly prohibited in the examination hall.
- All students are expected to follow the attendance rules of the College as per directives of Vidyasagar University. If a student remains continuously absent for more than 10 days without prior permission or intimation, her name may be struck off from the college register.
- Students of the College are expected to participate in college activities like Seminars, Workshops, Training programs, Certificate Courses etc. They should also be present during observation of Independence Day, Republic Day and other Commemorative events. Their active participation in college events like NSS programs, Sports, Fest and other cultural functions will be highly appreciated.
- The students are strictly prohibited from undertaking or doing any activity not connected with the College without the prior permission of the authority.

- No student shall collect money by the way of contribution for picnic, trip/visit to some place, get together or any other activity without the prior permission of the authority.
- A student may not knowingly provide false information or make misrepresentation to any office. In addition, the forgery, alteration, or unauthorized possession or use of College documents, records, or instruments of identification, forged or fraudulent communications (paper or electronic mail) are prohibited.
- Students must inform their guardians regarding Parent-Teacher Meetings when notified by the College/Department.
- Students must take note that certain specific sections of the College campus are under CCTV surveillance.
- Acts of indiscipline or serious offences may invite expulsion from the College.



Principal
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