



INTERNAL ACADEMIC AUDIT REPORT

Internal Academic Audit

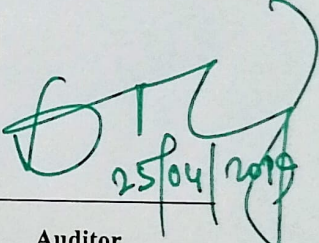
Conducted by the IQAC, Jhargram Raj College

For the Period: 2018-2019



Auditor's Certificate:

The present audit exercise is conducted by way of physical inspection, verification of documents and interviews with teachers and students of the College.


25/04/2019

**Auditor
Jhargram Raj College
Jhargram**

OFFICER - IN - CHARGE
JHARGRAM RAJ COLLEGE



Audit Date:

The Internal Academic Audit was conducted in **April, 2019**.

Audit Report:

The Internal Academic Audit Report was submitted on **25.04.2019**.

Audit Team:

The Internal Academic Audit was conducted by the IQAC, Jhargram Raj College. The team was led by the Principal, Dr. Debnarayan Roy and comprised the following members:

1. Sri. Parthapratim Mukhopadhyay, Coordinator, IQAC
2. Dr. Subha Manna, Secretary, Teachers' Council, Jhargram Raj College
3. Dr. Rahul Kumar Datta, Asso. Professor, Dept. of Zoology
4. Dr. Sorabh Mukhopadhyay, Asst. Professor, Dept. of Physics
5. Dr. Pradipta Ghosh, Asst. Professor, Dept. of Chemistry
6. Sri. Sandip Sarkar, Asst. Professor, Dept. of Mathematics

Audit Process:

The auditors visited the Departments, including the Library and interacted with the Departmental Heads, teachers and the Librarian. The Internal Academic Audit was conducted on the basis of the following criteria:

1. Curriculum Transaction and Teaching-Learning-Evaluation
2. Faculty Profile
3. Infrastructure
4. Students' Profile
5. Departmental Activities
6. Library



I. Curriculum Transaction and Teaching-Learning-Evaluation:

Audit Observations:

1. All Departments maintain a regular practice of teaching-learning and continuous internal assessment. They follow the Academic Calendar published by the University and chalk out a lesson plan at the beginning of each Semester to facilitate effective curriculum delivery.
2. Departmental meetings are held periodically to discuss changes in the course structure and to allocate the University-prescribed curriculum among the faculty members. The new course structure for the Choice Based Credit System (CBCS), which had already been implemented for the Science stream in 2017, has been implemented for all subjects under the Arts and Commerce streams in 2018. Hence, during the academic session 2018-19, all departments under the Arts, Science, and Commerce departments of the College were brought under the CBCS system.
3. As per the CBCS system, continuous internal assessment is a requirement, and all Departments along with the Internal Examination sub-committee of the College, conduct internal assessments for the Honours and General courses.
4. Student Mentorship Program (SMP) has been put into effect and all Departments have allotted Mentors to their students.
5. There are 5 ICT-enabled classrooms in the College.
6. There is a system of collecting feedback from students. Feedback has been collected and analyzed by the IQAC.
7. Parent-teacher meetings are periodically conducted by several Departments.

Audit Recommendations:

1. Special classes or remedial classes should be conducted for the academically weaker students.
2. The academically advanced students should be encouraged to participate in students' seminars and debates. All Departments are advised to take necessary steps in this regard.
3. As per the requirement of the CBCS-system, more student-centric teaching methods should be adopted.
4. The ICT facilities should be utilized more rigorously so that the students are familiarized with innovative modes of teaching.



II. Faculty Profile:

Audit Observations:

1. Minor Research Projects funded by the Department of Science, Technology and Biotechnology, Government of West Bengal have been reported and the amount of grant received during the year is 1.85 lakhs.
2. In the 2018-19 academic session, several faculty members have published research-based papers and book chapters.
3. Faculty members are encouraged to participate in professional development programs. Teachers have participated in workshops, seminars and conferences. A total of 13 teachers participated in FIP (RC) programs in the 2018-19 academic session.

Audit Recommendation:

1. More teachers should be encouraged to pursue research at the Doctoral level.
2. Research facilities at the college like laboratories, equipment, library, and databases should be upgraded.

III. Infrastructure:

Audit Observations:

1. There is a shortage of classrooms at the Humanities Building in the College, thus putting a constraint on all UG and PG classes being held simultaneously as per the central timetable.
2. A total of 49 computers exists in the College for the use of teachers and students.
3. All the Departments are well-equipped with high-speed (more than 100 mbps) internet and wi-fi facilities.

Audit Observations:

1. The lack of space in the Humanities building needs to be addressed by the College authority.
2. ICT facilities and resources to facilitate the use of multimedia, online platforms and interactive tools in teaching-learning should be upgraded.



IV. Students' Profile:

Audit Observations:

1. The pass percentage in the UG Section of the College, for 12 Honours Courses (Physics, Chemistry, Mathematics, Botany, Physiology, Zoology, Bengali, English, Sanskrit, Philosophy, History and Political Science) and 2 General Programs (Science and Arts) is 92.96.
2. The pass percentage for the PG Courses in Chemistry, Zoology and Bengali is 100.
3. Students from the Humanities, Science and Commerce Departments have progressed to higher education. Students from the PG Department of Bengali are now pursuing B.Ed course and some students from the PG Departments of Chemistry and Zoology have enrolled in PhD programs in various central/state institutions/Universities, following their success in national-level examinations such as, NET, GATE etc.

Audit Recommendations:

1. All Departments should keep a record of their students' progress.
2. The College should prioritize skill development and personality development of students. Programs on skill development should be organized in order to enhance the students' employability.

V. Departmental Activities:

Audit Observations:

1. Collaborative ventures and student and teacher exchange programs are carried out by some Departments.
2. The Department of Bengali organized special lectures for the PG students, which were delivered by guest lecturers.
3. Seminars were organized by some Departments.

Audit Recommendations:

1. All Departments should be encouraged to organize Seminars.
2. Departments should also engage in extension activities in order to expose students to community services.



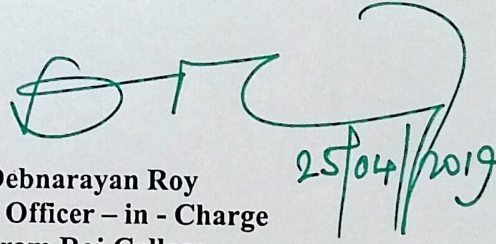
VI. Library:

Audit Observations:

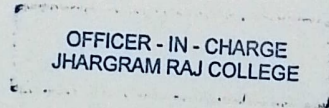
1. Books have not been purchased in the 2018-19 academic session.
2. There is a lack of proper maintenance of books and other equipment in the Library.
3. There is an acute shortage of manpower in the Library.

Audit Recommendations:

1. The shortage of manpower in the Library needs to be addressed immediately.
2. Students should engage themselves more frequently with the Library services.


25/04/2019

Dr. Debnarayan Roy
Principal / Officer – in - Charge
Jhargram Raj College



It is certified that the data herein have been checked and verified by scrutinizing of official records and interaction with the staff and students on 2nd May, 2019.

Dr. Ashis Kumar Gupta
02.05.19.

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